On Course - Academic Progress Report for Faculty

Advising Tool Only

The On Course – Academic Progressed Report should be used as an advising tool only. **It is not a Degree Audit.** This program enables you to quickly gauge the progress students are making toward completing their degree requirements. All discrepancies or changes desired should be referred to your department chair or dean’s office.

Running On Course in LORA

The first page you see after completing your LORA sign on is the site map. Click on the ‘My Advisees’ link in the Advisor column. Select an advisee, toggle to the bottom of the screen and press ‘Continue’. Select the ‘On Course – Academic Progress Report’ link in the Advisor column. This link brings you to a page listing the advisee’s current academic program on the Student Records system. There is a submit button at the bottom which when clicked runs the On Course program.

On Course Report

Section 1 - Selected Student Data. This section list the students current program, biographic information, test scores, completed curriculum hours and GPA summary’s.

Section 2 - Academic Requirements Remaining. Only those requirements that have not been satisfied will appear in this section. As soon as students register for a course the program will assume successful completion of that course and remove it from section 2. If an unsatisfactory grade is received at the end of the semester the requirement will reappear. **Note:** If the program is asking for a course or credit hours that are different than you have calculated, inform your department chair or dean’s office so it can be addressed.

Section 3 - Academic Requirements Completed or in Progress. Courses completed or currently registered for appear in this section where they are being applied in your program. If course work appears under **Crs NOT used in Primary Degree Program,** it means the course work is valid but is not asked for in your program.

Second major, minor and second minor requirements appear after the primary program requirements. Except for second majors most of the courses appearing in the minor areas will have already been used in the primary program requirements and therefore will appear a second time in these areas. Programs for students with second majors may require manual adjustments in the dean’s office to reflect college practices.

Section 4 - Work Not Applicable to this Program. All invalid course work will appear in this section. Usually this will include courses with F’s and W’s. If you see other course work in this area you should bring this to the attention of your advisor.

A sample Academic Progress Report is listed below.
Analysis of Academic Progress
College of Music
Bachelor of Sci/Music Industry Studies
Catalog 2005F, Academic Year 2005-06

********************************************************
SECTION 1 - Selected Student Data
********************************************************

ADVISOR      : Doe, David
CLASS        : SO                      DATE OF BIRTH         : 04-20-XX
COLLEGE      : MU                      SEX                   : F
DEGREE       : BS                      MARITAL STATUS        :
MAJORS     : MUIN                    VISA STATUS           :
OPTIONS    :                         STATE OF ORIGIN       : LA
MINOR      :                         ETHNIC ORIGIN         : U
CATALOG    : 2005F                   DEGREE CHECKOUT STATUS:
SECOND DEGREE:                         DEGREE CHECKOUT TERM :

MAJORS     :                         DEGREE EXPECTED TERM : 08S
OPTIONS    :                         DEGREE EXPECTED TERM :
MINOR      :                         DEGREE EXPECTED TERM :
CATALOG    : 2005F                   GRADUATION CODE       :

TEST        SCORES
ACT  12-02   26-ENGL   27-MATH   29-READ   27-SCRS   27-COMP
SAT   12-02  660-VERB  600-MATH 1260-TOT
SAT   10-03  600-VERB  660-MATH 1260-TOT
LANG  06-04  100-SPAN
LUPL  10-04  999-ENGL  257-MATH

This evaluation is provided for advisement: it is not an official record. Please report any additions or corrections to your advisor.

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<th>REF</th>
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GPA DESCRIPTION

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SECTION 2 - Academic Requirements Remaining
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This analysis assumes successful completion of all course work currently in progress.

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<tr>
<th>Loyola University Requirements</th>
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A. Must complete successfully all requirements listed in this audit.
B. Normally 124 DEGREE APPLICABLE credit hours must be earned with a minimum GPA of 2.000.
C. A cumulative GPA of 2.000 must be maintained in all course work, including remedial (SUBJ A090-A099).
A. Must complete successfully your last 30 hours at Loyola University.
B. Must complete successfully the Music Comprehensive Exam.

Common Curriculum Requirements

A. Philosophy
   1. Take 3 hours: PHIL T122.
   2. Take 6 hours from: (Phil-V152 and BA -B415 are Suggested) PHIL V152;
      BA   B415;  PHIL U130-U199, V130-V199.

B. Religious Studies
   1. Take 3 hours: RELS T122.
   2. Take 6 hours from: RELS U130-U199, V130-V199.

C. Social/Behavioral Sciences
   1. Take 3 hours from: CMMN X130-X199;  ECON B200, X130;  HIST W130-W199,
      X130-X199;  POLS W130-W199, X130-X199;  PSYC X130;  SOCI W130-W199,
      X130-X199.

D. Humanities Arts
   1. Take 3 hours from: DRAM U130-U199, V130-V199;  CLHU U130-U199,
      V130-V199;  ENGL U130-U199, V130-V199;  PHIL U130-U199, V130-V199;
      RELS U130-U199, V130-V199;  VISA U130-U199, V130-V199.

E. Natural Science
   1. Take 3 hours, not taken above, of Natural Science Electives (COSC Z132
      is Recommended) from: BIOL T122, Z130, Z132, Z136, Z138, Z142;  CHEM
      T122, Z130, Z132;  COSC Z132;  MATH T122, Y130, Z132;  PHYS T122, Z134.

F. Common Curriculum Elective - Take 2 hours from: A Science T122 not
   previously taken or from U,V,W,X,Y,Z 130-199.

Business Minor

Take 15 hours: ACCT B202;  ECON B200;  LGST B205;  MKT  B280;  MGT  B345 (Fin
B300 may be substituted for students meeting the prerequisites).

Music Cognate

A. Take 6 hours from: MUGN M408, M450.

Music Industry Studies Core

A. Take 6 courses: MUIN M100.
B. Take 21 hours from: MUIN M200, M250, M310, M350, M400, M450, M475.

Communication Cognate

Take 9 hours: CMMN A100, A260;  ENGL A306.

General Elective

Take 2 hours of non remedial course work.

Crs NOT used in Primary Degree Program
SECTION 3 - Academic Requirements Completed or in Progress

--- Common Curriculum Requirements ---

ENGL H233 HNRS LIT I: CLASSIC E 04F 3.00  B+
ENGL H234 HNRS LIT II MOD EPIC 05S 3.00  B+
ENGL T122 CRITICAL READING/WRIT 04F 0.00  EX
HIST H233 HNRS WORLD CIV TO 165 04F 3.00  B
HIST H234 HNRS WORLD CIV FROM 1 05S 3.00  A
HONS H499 RENAISSANCE READERS 04F 1.00  P
MATH A115 INTRO TO FINITE MATH 05S 3.00  A
MATH H233 HNRS MATH IN WESTERN 05S 3.00  A

Total 19.00

--- Business Minor ---

BA B100 INTRO TO BUSINESS 04F 3.00  B+

Total 3.00

--- Music Cognate ---

MUGN M105 MUSIC INDUSTRY MUSICI 04F 3.00  A
MUGN M110 INTRO MUSIC INDUSTRY 04F 3.00  B+
MUGN M215 MUSIC TECHNOLOGY 05S 3.00  A
MUGN M250 INTRO ANALOG REC, LIV 05M 3.00  A
MUGN M350 DIGITAL AUDIO PRODUCT 05M 3.00  B+
MUIN M205 LEGAL ISSUES IN MUS I 05F 3.00  Registered
MUPR M148 VOICE 05S 1.00  B+

Total 19.00

--- Music Industry Studies Core ---

MUBZ M100 MUSIC INDUSTRY FORUM 04F 0.00  P Renumbered to MUIN M100
MUBZ M100 MUSIC INDUSTRY FORUM 05S 0.00  P Renumbered to MUIN M100

--- General Elective ---

MUPC M115 PIANO CLASS I - NON M 05S 1.00  A

Total 1.00

SECTION 4 - Work Not Applicable to this Program

SPST 0100 KATRINA - AUGUSTANA C 05F 12.00  Meets no requirements
Registered